

校內

NCHU users

服務繳費流程 Payment Process

更新日期 2025/02/20

校內 NCHU users

計畫付款 Project funding

> 1萬元
Over NT\$10,000

依估價單進行請購
Proceed with Procurement
Based on Quotation

< 1萬元
Under NT\$10,000

付現
Pay in cash

至 出納組
付現、領取收據
Pay in cash at Cashier's
Office and collect the
receipt.

提供付款計畫編號

*以下計畫編號可以開 **收據**，其餘皆須開立 **發票**：

- 建教合作專題研究計畫：類別碼為A、B、C、D0~8、RA、RB、RD
 - 高教深耕前瞻計畫：類別碼及序號為S0021、S0022、S0023、ST001
- Project category codes of A, B, C, D0~8, RA, RB, RD, S0021, S0022, S0023, ST001, can be issued a receipt. Others require an **invoice**.

收到 繳費通知之 email - 列印附檔【繳費通知單】
Receive Payment Notification Email. Print the attached **Payment Notice**.

至 出納組 領取 (預開)發票 / (預開)收據
Collect (pre-issued) invoices/receipts from the Cashier's
Office.

*發票需加收5%營業稅
Invoices require an additional 5% business tax.

校外

non-NCHU users

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廠商、私立大學
Companies, Private Universities

提供 **發票** 抬頭 / 統編/發票郵寄地址
Provide **Invoice** title / Tax ID / Mailing address.

*發票需加收5%營業稅
Invoices require an additional 5% business tax.

收到 繳費通知之 email -- 列印附檔【繳費通知單】
Receive Payment Notification Email and Print the attached **Payment Notice**

*請備註銷帳編號
Please include the payment reference number.

臨櫃轉帳
Over-the-counter bank transfer

ATM轉帳
ATM transfer

超商繳費
Convenience store payment

*注意超商繳費期限
Please note the payment deadline.

款項入帳後，**發票** 將掛號郵寄至指定地址
After Payment is Received, the **invoice** will be sent via registered mail to the designated address.

校外

non-NCHU users

服務繳費流程 Payment Process

更新日期 2025/02/20

公家單位、國立大學 Government Agencies, National Universities

提供 **發票** 抬頭 / 統編/發票郵寄地址
Provide **Invoice** title / Tax ID / Mailing address.

*發票需加收5%營業稅
Invoices require an additional 5% business tax.

預開發票 掛號郵寄至指定地址

*須最近的雙數月25日前入帳

Pre-issued **invoice** will be sent via registered mail to the designated address. **Payment** must be credited before the 25th of the nearest even-numbered month, such as 25th Feb, Apr, Jun, Aug, Oct.

收到 繳費通知之 email -- 列印附檔【繳費通知單】

Receive Payment Notification Email and Print the attached **Payment Notice**

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